

# ENFORD PARISH COUNCIL

Draft Minutes of the meeting of 17<sup>th</sup> June 2015

Held in Enford Parish Hall

Present:	Cllr Richard Roberts	Chairman
	Cllr Patricia Holdway, Cllr Jane Young	Councillors
	Cllr Michael Fay, Cllr Keron Taylor	Councillors
	Cllr David Harbottle, Cllr Bruce Waight	Councillors
	Cllr Anthony D’Arcy-Irvine	Councillor
	Mrs Elizabeth Harrison	Clerk
	PCSO Maria Downham	Police Liaison

The meeting was opened at 7.28pm by Cllr Roberts, Chairman

## 15/352 Apologies

- Received from Cllr Nigel Murray, Cllr Gareth Holden, Wiltshire Cllr Charles Howard, Cllr Richard Petitt (late arrival)

## 15/353 Public Questions

- No members of the public attended.

## 15/354 Verification of the Minutes

- The Minutes of the meeting held on 29<sup>th</sup> April were proposed as a true record by Cllr D’Arcy-Irvine and seconded by Cllr Holdway.

## 15/355 Declarations of Interest

- There were no declarations of interest.

## 15/356 Matters Arising

### i. Dog Fouling signs

It has not been possible to get the Youth Club to design these so far. Cllr Harbottle however has managed to get some from Wiltshire Council and will try to get some more.

### ii. Gardening Rota

The Chairman asked all the councillors if they were happy with this as it stands – it appears to be so. Mrs Lowenna Harbottle has kindly offered to give her gardening advice on the shrubs that need to be pruned to the next pair on the Rota which will be Cllr Waight and Cllr Harbottle on Monday 22<sup>nd</sup> June.

### iii. The new Noticeboard

There have been some positive comments on the new noticeboard despite its different ‘look’ to the previous one. This is just for Parish Council news and information and village events, no advertising. *The Clerk has been asked to get a banner made for the top of the board to read ‘Enford Parish Council’ on one end and ‘Village Events’ on the other.*

#### iv. Explanatory Board at the Village Fete

This was thought to be a good idea mainly as a P.R. exercise for the Parish Council however it was agreed not to proceed on this occasion. Cllr Roberts suggested a small regular section in the Newsletter to let people know exactly what the Parish Council is doing for the village.

#### v. The Emergency Plan

PCSO Maria Downham kindly offered to resend the email to other local parishes about any Emergency Plans already in existence. This would assist Enford in drawing up its own Plan which Wiltshire Council would like to see in place. It would initially involve a lot of work to create as well as requiring volunteers within the village, not just Cllrs, to make themselves available in times of need – be it floods, snow, sustained power outage etc. *The Clerk will email Maria.*

#### vi. The Parish Hall

Cllr Harbottle said that he was concerned about the management, accounts and auditing for the Parish Hall were not being run correctly. Cllr Taylor's husband is the treasurer for the Management Committee and as far as she is aware, everything is in order but she will speak to him about it. Cllr Roberts discussed the Parish hall governance document, picking out the main points of how it should be though the interpretation of some Articles is not entirely clear. He would like to open the matter up to the village and asked that all Councillors attend the AGM on 1<sup>st</sup> July. Cllr D'Arcy-Irvine said the 'village' had already spoken in the Parish Plan questionnaire – that 85% of the village did not want the Parish Hall. Cllr Roberts suggested a Steering Committee could be set up to discuss the Hall's future with the Hall's Management Committee. Cllr Fay suggested that before any changes/decisions are made the Council should wait for Cllr Pettitt to arrive as he is the Chairman of the Management Committee for the Parish Hall – the other three members being Cllr Gareth Holden, Cllr Jane Young and Mr Bob Taylor. Cllr Roberts wants to be objective about this and suggested a Parish Councillor raise it at the Parish Hall AGM. Cllr Harbottle agreed to do so.

#### vii. Transparency Code Compliance

The Clerk gave a brief description of this new law which comes into effect from 1<sup>st</sup> July 2015. Any small Council with a budget of less than £25,000 needs to show everything from Agendas, Minutes, Precepts, Annual Returns, Bank reconciliations (monthly and annual), every item of expenditure over £100, Asset Registers, investments, properties etc on a website. The Clerk is talking with Steve and Tanya Becker about re-designing the current Newsletter website to show Parish Council business more clearly. This will hopefully be available by 1<sup>st</sup> July.

### **15/357 Finance**

The Clerk read out the current financial situation. Whilst a lot of the Donation cheques were uncleared on the May bank statement, there was £8,336.83 in the account – uncleared cheques are roughly £2,300.00.

The Clerk has already received grateful thanks from Enford Football Club, the Netheravon Day Centre, the Parochial Church Council, Enford Village Hall and St Johns Ambulance to date.

Cllr Roberts asked that the Parish Council formally thank the Enford Community Fund for their kind donation of £160.00 towards the new noticeboard. *The Clerk will double check that this has been done.*

### **15/358 Police Matters**

PCSO Maria Downham was able to attend despite not being fully recovered although getting better all the time! The very good news from her was that Tim Bunt has been awarded PC of the Year. Congratulations were passed to him from the Council. There is a facebook page for Tidworth NPT which has more detail. In terms of crimes in the village, Maria reported a road traffic accident where a vehicle had been forced off the road by another vehicle travelling on the wrong side of the road. This is still being followed up even though the other driver didn't stop. In another incident, a cyclist on the Plain reported being set upon by a 'pack' of dogs.

Cllr Fay asked if the Speedwatch camera had yet been re-calibrated and Maria will check on this. Cllr Roberts thanked her for attending and she left the meeting at 8.25pm

### **15/359 Army Matters**

Tony Broadbent was unable to attend the meeting however he did send in an up to date list of incidents from the Senoir Training Safety Officers monthly report from 1<sup>st</sup> to 16<sup>th</sup> June:

**Fly Tipping:** 5 reports of Fly tipping from the public ranging from General house hold rubbish, Garden Waste and building materials (this is due to good reporting from the public).

**Incursions:** There has been 10 Incursions onto SPTA into Out Of Bounds locations (3x on foot, 2x Off road bikes & 5x 4x4 vehicles).

**Damage:** 3x reports of damage to the area. (2x done by Military training, 1x by civilian access to the danger area by cutting fence line).

**Complaints:** 6x complaint for Military units travelling on roads not suitable for the size of the vehicles. (2x were able to follow up on with a complaint to the unit Commanding Officer due to the vehicle registration being recorded).

He is hoping to attend the next meeting and introduce Lt Col Andrews who is taking over from Lt Col Andy Sherburn.

*Cllr Roberts asked the Clerk to follow up Tony's request that Enford complain to MOD and to Clare Perry regarding the increase in hare coursing, 4x4 vehicles off-roading and trial bikes all of which the Range Wardens were better able to control. If enough complaints from all directions (military and civilian) are received, there would be a better chance of getting more personnel back on patrol on the Plain.*

### **15/360 Unitary Council Matters**

Cllr Charles Howard was unable to attend the meeting. He said that he had updated Enford as best as possible and was happy to answer any queries which might be raised.

### **15/361 Neighbourhood Watch**

Cllr Richard Roberts had nothing new to report as he circulates information as it comes through to him so we are all up to date.

### **15/362 Tidworth CAP**

Tony Pickernell sent his apologies that he was unable to attend and he did not send a report. It was decided that in future, as there is very little common ground between TCAP and Enford Parish Council, that we do not continue to invite him.

### **15/363 Planning Applications**

There are no current applications for consideration.

### **15/364 Parish Plan**

Cllr Murray was unable to attend the meeting and did not have anything to report.

### **15/365 Roads and Highways**

Cllr Harbottle reported that:

- 1 The potholes between New Buildings and Compton Lane have been patched.
- 2 The tank damage in Water Lane has been repaired.
- 3 There is still no news on the crash barrier replacement.
- 4 Mr Mackie has strimmed around the stones on his property at the edge of the road – they are now visible!
- 5 Nick Bancroft has asked to get the verge north of Enford Hill/A345 junction trimmed as it was forgotten by the contractors.
- 6 English Landscape have now taken over from Balfour Beattie for local work.
- 7 There has been another complaint about the gate at no2 Littlecote Cottages swinging in the road. *The Clerk has been asked to write the owner a letter requesting that he secures his gate properly in future as it is a hazard to road users.*
- 8 The roadside being cut back down to Fittleton is on back order.

Cllr D’Arcy-Irvine suggested that a notice regarding peoples’ overgrown hedges in Longstreet be put in the Newsletter asking them to keep them cut back and tidy due to the narrowness of the road and general safety issues. It was agreed and he has offered to organise this.

#### **15/366 Public Rights of Way (PROWs)**

Cllr Taylor reported that three rights of way have been reported to Wiltshire Council as they are partially blocked and need clearing. One of them is blocked by an electric fence which was reported by a rider.

#### **15/367 Any Other Business**

i. The Allotment area, Water Lane - Cllr Roberts reported that this piece of land does not comprise part of Old Bengers Title. Wiltshire Council does not claim it and he has now spoken with Aster Properties who say it is not their land either. The Parish Council will take this on and Cllr Roberts has useful documents from Lugershall Town Council on Allotment Terms and Tenancy etc. He will go through this with Cllr Taylor and adapt a document to suit Enford. Mario is currently using this plot for all sorts of things, not necessarily tidily and in due course Cllr Roberts will speak with him on this and formalise an arrangement. Mario’s family have been using the plot for at least 10 years. Ordinarily one has to have been using the land for 12 years and to have fenced it off in order to claim Squatter’s Rights - for Crown land, this is 30 years.

ii. Cllr D’Arcy-Irvine asked what was the latest news on the situation with the ownership of the Mink farm which straddles the parish boundary with Netheravon. Apart from Midnight grazing his cattle there, there appears to be no development.

iii. Cllr D’Arcy-Irvine asked about the insurance on the Parish Hall. Cllr Petitt confirmed there was 3<sup>rd</sup> party liability. Cllr Roberts explained the earlier conversation to Cllr Petitt regarding the Parish Hall (Cllr Petitt had been delayed in arriving and missed it), and thought this should be debated at the Parish Hall Management Committee’s AGM on 1<sup>st</sup> July. Cllr Petitt confirmed to the Clerk that the accounts given previously were for uploading to the Charity Commission website and said the Hall was in better financial shape and that it was for the Management Committee to decide the Hall’s future, not the Parish Council. Cllr D’Arcy-Irvine said neither their meetings nor their accounts were being published and is concerned for correct procedures in both areas being followed. Cllr Harbottle voiced concern about all Parish Councillors being Trustees and therefore responsible for how the Hall is being managed whether rightly or wrongly. Cllr Petitt confirmed that the Management Committee had put a lot of time, effort and money into the maintenance and management of the

Hall and resented the accusations. Cllr Harbottle pointed out that as Trustees, the Parish Council are responsible for and must ensure compliance to the Charity Commission.

iv. Cllr Holdway noted that there was nothing going on in the village for OAPs – not even OAP special rate meals (or even children’s meals) at the pub.

#### **15/368 Correspondence**

**Parish Emergency Assistance Scheme (PEAS)2015-16**The Clerk circulated details of this scheme to the Councillors and it was decided that Enford had enough Salt stored in Cllr Young’s barn but that Sand, bags, tabards and signs should be ordered.*The Clerk will proceed with this order to Wiltshire Council.*

#### **15/369 Date of Next Meeting**

This will be **on Wednesday 29<sup>th</sup> July at 7.30pm** to be chaired by Cllr Murray, the vice Chairman, as Cllr Roberts will be away. There being no other business the Chairman closed the meeting at 21.30hrs.

One spare key to the new noticeboard has been given to Cllr Young. Cllr Roberts will take care of a key and Cllr. D’Arcy-Irvine has requested a key on behalf of the Village Hall.

Elizabeth Harrison, Clerk – Enford Parish Council.